

NHA PTO Meeting Minutes

April 11, 2017

Meeting called to order at 6:23pm.

Prayer by Principal Morrow.

Quorum verified by Demiko Aiken.

Minutes from the March 7, 2017 meeting approved with one correction to State of the school (Add Ms. Rich as the third teacher hired since January 2017)

State of the School Address by Principal:

1. Spirit of International Night was fantastic.
2. Ms. Janelle Hartley is moving back to New York. Ms. Denise Richardson-Cradle (formerly at Kettering School) has been selected to fill the position.
3. Ms. Quon Wilson is working on a new school video for the webpage. Filming will begin on April 12th.
4. Mr. McDade put up the preschool shed.
5. Arbor Day Celebration and the unveiling of the planting garden on 28 Apr 17.
6. Poetry Slam, potluck, 8-12 grades, music teacher's band will play music – date will be in mid-May.
7. Inspection for Pre-K and before care; and a second fire inspection during this week (Apr 10-14).
8. A new handy man has been hired – Mr. Marty Scott.
9. Former student, working on special projects around the school to include playground and labyrinth.
10. The number of families touring the school is on the rise. Two families are scheduled for Thursday; and 2-5 families on Saturdays.
11. Mr. Nelson will host a musical performance – May 19, 2017. Percussion is his specialty. He has provided 15 sets of drums for the 7th graders.
12. NHA Dance and Drama show on 8 Apr 17 was a success.

Financial Report by Aneasha

1. Mrs. Summerville reviewed the financial report. The treasure's report was approved with the following corrections – 1) \$950 and 2) the Teacher's Appreciation Week set-aside of \$1200 should reflect as an expense.

Old Business:

1. School Sign – Pending installation by Mr. Otis.
2. International Night -
 - a. Overall, the execution of the event went well. The profit from the event was ~\$369.

- b. There was a variety of food and special entertainment and performances that catered well to families and reflected cultural diversity.
 - c. Discussion about increasing the ticket price to \$20 the next time the event is held; and discounted ticket for cooks rather than a free ticket.
 - d. Principal Joy discussed overall lack of participation and introduced mandatory attendance at certain school events by parent and/or a prescribed number of volunteer hours. This includes the potential for co-opt time for giving time i.e. chaperone, cooks, etc.
 - i. Should PTO fee increase current \$50? Recommendation to add mandatory events to the school welcome letter.
 - ii. Recommendation that the students and families have a participation mandate like mandatory service hours.
 - iii. Parents asked what other private school volunteer requirements were; based on prior experiences at other schools the range is 20-40 hours.
 - iv. There was a suggestion to use “recommended” versus “mandatory”.
 - e. Recommendation to move the event to a Saturday.
 - f. Principal Joy mentioned more could have been done to energize the room parents to support PTO and school events. Room parents can serve as a liaison for the PTO. Room parents’ roles need to be defined and their relationship with the PTO formalized.
 - g. Question: Which communication method is working the best? There may be too many means of communications which may be impacting participation. Consider parent specific events. Suggestion: Maybe each month a class (students, parents, teacher) is responsible for the advertising of that month’s school and PTO events.
 - h. Mandatory Service Hours discussion tabled until the next meeting.
3. Grant Proposals – (Gym Mats (Athletic Department contribution? / Installation quotes)
 - a. Principal Joy said that funds could be allocated from the building fund for the gym mat installation if necessary.
 - b. There will be two fundraiser events to support the gym mat purchase and installation – a Walk-a-thon (29 Apr) and a car wash (TBD).
 - c. Motion passed and approved to table the mat cost until the next meeting on May 9.
 4. Earth Day Information and Handouts (7 Apr) - Handouts regarding the Great Pacific Garbage Patch were given out on 7 April and will also be handed out on 13 April.

New Business:

1. Earth Day Information and Handouts (in advance of 22 April Earth Day)
2. Walkathon, joint event with PE Dept (29 April)
3. Teacher Appreciation Week (1-5 May). Teacher surveys will be handed out to get ideas directly from them.
4. Wellness Bake Sale (24 May Tentative). Motioned passed and approved to hold the Wellness Bake Sale on May 24.
5. New Proposals

- a. A proposal received from Ms. League (4th and 5th grade teacher) for a scanner \$60. Motion passed and approved by the PTO.
- 6. By-Laws Updates
 - a. New E-Board Role (Executive would like to add a new position to handle marketing and social media sites). Motioned passed and approved for the new e-board role.
 - b. Teachers and/or staff volunteer at three consecutive PTO-sponsored events for 1st proposal; volunteer at 1 PTO-sponsored event for each additional proposal. Motion passed and approved.
 - c. Transition Dinner between old and new executive board – PTO can fund up to \$20 per person. Motion passed and approved.
 - d. Welcome and Farewell PTO events-- not to exceed \$100—will not require vote by PTO. Motion passed and approved.
- 7. Other: Ms. Dobson volunteered to donate a scanner to Ms. League. PTO will hold on issuing funds until body learns that scanner meets teacher’s requirements.
- 8. End of Year Gift: 1) \$100 gift card for Ms. Camille Selden for producing event flyers/programs for PTO events. 2) \$250 gift for Ms. Janelle; and 3) a farewell lunch (potluck) – tentative for June 7th or 8th. Motion passed and approved for both gifts.
- 9. PTO Board Member Nominations for 2017-2018 through 30 Apr 17.

Nominations for President: Nwadimma Omoike, Lacey Thornton

Nominations for Vice President: Nwadimma Omoike

Nominations for Treasurer: Aneesha Summerville

Nominations for Secretary: Michelle Anderson

Nominations for Parliamentarian: Demiko Aiken (Mr. Aiken did not accept the nomination)

Nominations for Marketing/Social Media: None

Open Floor

- 1. Ms. Beverly announced that Heather is back, and the school in Gambia is nearly finished. She informed the PTO that there were scholarship sponsoring opportunities to assist students with books, uniform, shoes and transportation.
- 2. Heather announced that New Hope Project is now officially a non-profit organization. The New Hope Project is focused on nutrition and education. An investor is funding a food truck which will feed 50 people per day; and a container store in which the proceeds will go to the local community. The three things that the kids want most are shoes, books, and bikes. The teachers’ number one request is food; many are spending most of their pay on food for their students. \$200 Scholarship covers expenses for teachers, supplies and nutrition program.

Meeting adjourned at 8:09pm